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Government of the Netherlands



Terms of Reference for a Disaster Reserve Fund Technical Advisor

Position Title:	Disaster Reserve Fund (DRF) Technical Advisor
Project:	Strengthening Program Effectiveness and Advancing Resilience (SPEAR) Project
Duty of Station:	At least 50% Sint Maarten-based
Accountable to:	Secretary General of Finance
Government Agency:	Ministry of Finance
Type of Contract:	Individual Consultant
Duration:	Between 18 and 25 months

1. Objectives of the Assignment

The SPEAR Project seeks a seasoned professional to serve as Technical Advisor to the Ministry of Finance to advance the design, establishment, and operationalization of the DRF in Sint Maarten through strategic policy engagement and targeted technical support. In addition, the Advisor will be expected to build technical capacity within the Ministry of Finance and relevant partner institutions in the area of disaster risk financing.

2. Key Responsibilities

Main responsibilities include, but are not limited to:

- Lead technical analyses and policy advisory work to operationalize the DRF.
- Support the drafting of legislation and regulatory documents needed for the appropriate design and effective establishment of the DRF.
- Draft and review technical and operational documents to operationalize the DRF, including — but not limited to — the governance and operational manual, financial and investment strategy, and risk management policy.
- Support the Technical Committee for the DRF Cross Governmental Working Group, established to track progress for the establishment of the DRF.
- Advise the Ministry of Finance on the integration of the DRF within the public financial management system and develop relevant analytical tools and instruments, such as a fiscal risk statement and debt management frameworks.
- Foster multi-stakeholder engagement among the Ministry of Finance, relevant government ministries, development partners, and the private sector to ensure coherence and alignment with national policies and budget frameworks.
- Facilitate capacity-building initiatives for the Ministry of Finance and relevant ministries and authorities.
- Ensure that all work related to the design and operationalization of the DRF is aligned with the SPEAR Project, which constitutes the operational framework for this assignment.
- Undertake any other related duties as may be assigned by the Secretary General of the Ministry of Finance.

3. Educational and Professional Qualifications

- Postgraduate degree in Economics, Finance, Public Policy, or a related field from a recognized university; OR a bachelor's degree in a similar field with at least 10 years of experience in development finance or a related discipline.
- Additional certification or training in public financial management, or in climate and/or disaster finance, will be an added advantage.

4. Experience and Competencies

- Minimum of 10 years of relevant professional experience in public financial management, financial services, climate or disaster risk finance, or related analytical and policy work.
- Proven experience in designing, implementing, or advising on financial instruments. Specific experience with disaster risk financing instruments (e.g., reserve funds, insurance, and other risk transfer instruments) is a plus.
- Demonstrated understanding of Sint Maarten's legal and regulatory frameworks related to public financial management; experience working with the Government of Sint Maarten is preferable.
- Proven leadership and experience in planning and managing multi-stakeholder technical cooperation programs involving government institutions and/or international organizations, development partners, the private sector, and civil society.
- Demonstrated experience in developing public policies, strategies, and/or legislation.
- Proficiency in data analysis and use of relevant software (e.g., Excel or fiscal risk tools).
- Strong analytical, report-writing, and communication skills in English. Working knowledge of Dutch is an advantage.

5. Reporting and Supervision

The DRF Technical Advisor will report directly to the Secretary General of the Ministry of Finance and will work closely with the SPEAR Project Manager and the World Bank DRF Task Team Leader.

6. Duration

The assignment is expected to commence upon the signing of the contract and will run through June 30, 2028, or until the completion of the deliverables outlined in this Terms of Reference, whichever occurs first. The total duration of the assignment is estimated at approximately 18-25 months, subject to satisfactory performance and continued project needs.

Please submit Expression of Interests to: Hiro Shigemoto, Actg Project Manager SPEAR via email hiro.shigemoto@sintmaartengov.org **ultimately by Monday, July 20th, 2026 - 17:00**



Minister of Public Health, Social Development and Labor

Hereby announces for all healthcare organizations, medical professionals, and Insurance companies to submit nominees on behalf of their organization to fill the positions to be a member on the Council for Public Health.

The Council for Public health is tasked with advising the Minister of Public Health, Social Development and Labor on a variety of healthcare matters, as outlined in the National Ordinance on the Council for Public Health. A maximum amount of nine (9) members is permitted.

The following position require nominees:

1. Chairman of the Council for Public Health

The profile of the chair of the Council for Public Health is as follows:

1. Must be a resident of Sint Maarten;
2. Has the expertise in at least two of the following areas;
 - a. Healthcare
 - b. Health insurance
 - c. Representation of patient interest
 - d. Laws and regulations
 - e. Accounting/financial management
3. Is capable of giving sound scientific advice;
4. Has experience in providing a comprehensive and balanced assessment;
5. Contributes to ensure that there is a balance representation;
6. Has practical knowledge and experiential expertise;
7. Has aptitude for multidisciplinary work;
8. Has a broad knowledge in the relevant field expertise;
9. Has no (in-)direct/personal and or financial expertise;
10. Can provide advice without seeking personal gain;
11. Sufficient knowledge or expertise in the field of legislation and regulations in healthcare;
12. Is versed in English- and/or Dutch language;
13. Is prepared to gain expertise in the other aforementioned areas within the foreseeable future;
14. Is reliable and honest and must be able to manage confidential information;
15. Is expected to be able to act in accordance to laws, regulations, rules, norms and values;
16. Follows current developments in the field of healthcare and pharmaceuticals;
17. Has the ability to collaborate and work with others
18. Is decisive.

The Chair is also expected to have sufficient administrative and management experience. In addition, under the applicable Ordinance, the Chair of the Council for Public Health must be entirely independent and may not have ties to the field of public health.

The email must include:

- A letter of support for the nominee addressed to the Minister of Public Health, Social Development and Labor, including the name, function and address of the nominee
- Indication of what group the nominee will represent
- A copy of the nominee's passport or Sint Maarten ID
- An extract from the civil registry no older than 3 months
- A signed curriculum vitae

Interested individuals are asked to submit their nominees via email to albertvanderwaag@gmail.com and, tanisha.guy@sintmaartengov.org with healthcouncilsxm@gmail.com in CC. **Applications end on July 31, 2026**



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onlinebooking@sintmaartengov.org or
psc@sintmaartengov.org

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PREPARING FOR THE 2026 ATLANTIC HURRICANE SEASON THE 5-STAGE PROCESS

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