



A Publication by the Department of Communication

Government Info Page

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220526



For **JOB VACANCIES** visit www.sintmaartengov.org/employment



ST. MAARTEN
Ministry of Finance

VACANCY Secretary



The Government of St. Maarten is looking for professionals to employ within the **Staff Bureau of the Ministry of Finance** as **Secretary**, who would like to positively contribute to the development of our country.



Overall Objective of the Ministry of Finance

The Ministry of Finance aims to promote sustainable economic growth and social well-being for the people of St. Maarten by ensuring sound financial management, fiscal responsibility, and the efficient use of public resources.

The overall objective of the Secretary for the Secretary General of Finance is to provide efficient, effective, and customer-oriented service.



CORE TASKS



Communication Management:
Answering and routing phone calls, managing email inquiries, and handling correspondence.



Scheduling & Diary Management:
Scheduling meetings, managing calendars, and ensuring no conflicts arise.



Documentation & Record Keeping:
Preparing, editing, and formatting documents, reports, and memos.



Meeting Organization:
Preparing agendas, booking venues, and taking accurate meeting minutes.



Office Administration:
Maintaining filing systems, managing office supplies, and greeting visitors.



KEY QUALIFICATIONS

- MBO Diploma
- Good organizational skills
- Strong communication skills (English and Dutch)
- Computer literate (Microsoft 365)
- Good listening and writing skills
- Must be professional and efficient



SALARY

Depending on the level of knowledge and experience, the salary will vary between:
Minimum: XCG 3.370,00 | Maximum: NAf. 5.606,00



APPLICANTS

If you are interested in this function, please send your application letter, CV, and copies of degrees to the following email addresses:

careers@sintmaartengov.org
mariska.dias@sintmaartengov.org

Applications must be submitted before **May 29th, 2026**.



BUILDING A STRONG
FINANCIAL FUTURE
FOR ST. MAARTEN



Government of Sint Maarten Public Tender

The Minister of Education, Culture, Youth and Sport, on behalf of the Government of Sint Maarten, hereby invites prospective bidders to submit proposals for the project:

"Conflict Resolution Training"

Principal:

The Minister of Education, Culture, Youth and Sport, on behalf of the Government of St. Maarten.

Description of work:

The Government of Sint Maarten is seeking qualified bidders to submit comprehensive proposals to execute a Conflict Resolution training for Sint Maarten's high schools aimed at addressing the increasing behavioral issues and physical fights among students. Recognizing the urgent need for effective conflict resolution strategies, this program aims to create a safer and more conducive learning environment for all students.

The Conflict Resolution training will include comprehensive activities for both students and teachers, equipping them with the necessary skills to manage conflicts peacefully and promote a culture of mutual respect. The training is also geared towards providing school managers and parents with the necessary tools to support the students and teachers to create a better learning environment.

Tender Documents:

The Terms of Reference can be obtained from the Division Educational Innovation by emailing the Acting Head of Division for Educational Innovation Ms. Oralie Boirard via email address: dei@sintmaartengov.org.

The deadline for requesting the Terms of Reference is **Monday May 25, 2026, at 5:00 P.M.**

Information Meeting:

An information meeting will be held online via the Microsoft Teams Platform on **Tuesday, May 26, 2026, at 10:00 A.M.** Invitations will be sent via email to all prospective bidders who have requested the Terms of Reference by the deadline. The Minutes of the information meeting will be emailed to all prospective bidders by **Thursday, May 28, 2026 at 6:00 P.M.**



SINT MAARTEN TAX ADMINISTRATION

PUBLIC AUCTION

The Receivers Office hereby makes known that:

On **May 22nd, 2026, at 10.00am**
at the expense of:

: **OTALVORA RAMOS, JHON JAIRO**

Established : TANSY DRIVE #16D, CAY HILL,
SINT MAARTEN.

The following and other confiscated goods:

Make: NISSAN
Model: MARCH
Color: BLUE
Year: 2014

will be sold to the highest bidder at:

**RECEIVERS' OFFICE PARKING-LOT
SOUALIGA ROAD # 6, PHILIPSBURG, ST. MAARTEN**

VIEWING FROM 9:00AM – 10:00AM

SALE CONDITION:

The goods will be auctioned to the highest bidder.

The goods can be viewed an hour before commencement of the auction.
Payment only in cash.

Sales conditions: **"Where is as is"**.

The Marshall in charge with the auction:

Adrian Providence
(Tax-Marshall)



Tax Administration
Belastingdienst

The Government of St. Maarten hereby invites prospective bidders to the public bidding for the project:

"NUMBER PLATES SINT MAARTEN 2027"

The objective of this project is to deliver number plates for the 2027 motor vehicle tax year in St. Maarten in accordance with the required specifications and market price.

Submissions must be delivered to the Receiver's Office, The Receiver,
Soualiga Road #6, Pond Island, St. Maarten, no later than
Tuesday, June 9, 2026, at 2:00 PM.



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