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Government Info Page

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Ministry of General Affairs

Department of Personnel & Organization (P&O)

The department is looking for an experienced 'Personnel Advisor'

Core tasks/responsibilities include, but are not limited to the following:

- Be the first point of contact for all Human Resources (HR) related queries;
- Provide proactive support and advice (across the full spectrum of employee relations and civil servant laws);
- Handle disciplinary matters and grievances, ensuring full compliance to policies/legislation;
- Advise on current policies, processes and procedures and prevailing legislation to ensure the civil servant corps is fully compliant;
- Assist managers in performance management where needed, and provide them with support and advice with respect to recruitment;
- Ensure all new employees are fully briefed on government policies and advise on holiday entitlement, absence processes, etc.

Requirements for our preferred candidate:

- Bachelor's Degree, with ample work experience in the HR field;
- Previous experience of working within a (similar) HR generalist role;
- Ability to work with employees and managers of all levels;
- Experience with working in a high pressure environment or ability to work in such an environment;
- Committed, driven and tenacious;
- Client oriented and organization focused;
- High attention to detail and a proactive attitude;
- Confident in ability, knowledge of HR practices, and ability to easily familiarize oneself with P&O legislation;
- Fluent in Dutch & English, both oral and written, with a strong emphasis on Dutch writing skills.

Being in the process of continuous development, our work environment is a dynamic one with high expectations at all times. Work experience in a (semi-) government entity is an advantage.

Candidates with direct ties to St. Maarten are preferred.

Compensation

Salary range: minimum Cg 5,818.75 to maximum Cg 10,166.25.

The salary is based on your relevant work experience and overall qualifications.

Application period

If you are the right candidate for this position, please submit your application letter and resume no later than **November 9, 2026**, to:

The Ministry of General Affairs

Soualiga Road 1, Pond Island

Philipsburg, St. Maarten

Email: Careers@sintmaartengov.org

For additional information, please contact Ms. Selma Adriana, Sr. Personnel Advisor, via email address Selma.adriana@sintmaartengov.org.



GOVERNMENT OF SINT MAARTEN

Ministry of Education, Culture,
Youth & Sport (MECYS)

Student Support Services Division (SSSD)

VACANCY SOCIAL WORKER



Be part of a dedicated multidisciplinary team supporting the wellbeing and success of our students.



KEY RESPONSIBILITIES



Assess social, family and environmental factors affecting students' educational functioning and wellbeing; develop and implement appropriate interventions.



Provide individual support to students and work with parents and caregivers to address family and social circumstances affecting students.



Conduct home visits, school visits and appropriate case follow-up.



Collaborate with school personnel and Care Teams and participate in multidisciplinary case consultations with other SSSD professionals.



Provide crisis intervention and follow-up and respond to child protection and safeguarding concerns in accordance with established procedures.



Maintain accurate and confidential assessments, case files, intervention plans, reports and other required documentation; monitor case progress.



Participate in, coordinate and/or facilitate SSSD programs and initiatives related to student wellbeing, prevention, parent support, school safety, crisis response and other programs/initiatives within SSSD's mandate and/or as assigned.



Participate in meetings, case reviews, professional development and other divisional responsibilities.



PROFILE & REQUIREMENTS



EDUCATION

- A Bachelor's degree in Social Work from a recognized institution.



EXPERIENCE

- Relevant experience working with children, adolescents and families; experience within the education sector is an asset.



KNOWLEDGE

- Knowledge of the social and psychosocial challenges affecting children and adolescents on Sint Maarten, and a demonstrated commitment to supporting their wellbeing and development.
- Knowledge of child and adolescent development, family systems and circumstances that create barriers to education and wellbeing.



SKILLS

- Strong assessment, intervention, case-management, documentation and report-writing skills.
- Ability to work independently and collaboratively with families, schools, government agencies, community organizations and multidisciplinary professionals.
- Sound professional judgment, strong communication skills and a commitment to confidentiality and professional ethics.
- Flexible and able to adapt to new roles, tasks and situations.



OTHER REQUIREMENT

- Must have their own reliable vehicle and a valid driver's license that permits them to drive legally in St. Maarten.



CANDIDATE PROFILE

The ideal candidate is compassionate, organized, proactive and able to manage a varied caseload with professionalism and discretion. The candidate must be willing to travel for school and home visits, meetings and other SSSD related assignments.



SALARY SCALE

The salary ranges between **XCG 4,541,- and XCG 6,148,-** depending on your relevant work experience.



APPLY TODAY!

Submit your application letter, résumé and qualification(s) to:

careers@sintmaartengov.org

CC:

olga.mussington@sintmaartengov.org

Include your name and "Social Worker - SSSD" in the subject line.



APPLICATION DEADLINE

NOVEMBER 16, 2026



For more information, please contact:

Mrs. Olga Mussington-Service, Head of the Student Support Services Division

Email: olga.mussington@sintmaartengov.org



FREE LEGAL CONSULTATIONS



DATE: Thursday, November 5th, 2026

TIME: 9:00am - 12:00pm

LOCATIONS AND CONSULTANTS:

• COLE BAY HELPDESK

(across from ACE Mega Center)

Ashton Richardson

Ashton Richardson,
LL.M. Attorney at Law at
Brooks and Associates



• ST. PETERS HELPDESK

(by Rupert Maynard Community Center)

Sanne Bartels

Sanne Bartels,
LL.M. Trained Mediator at
Restorative Practitioners
International St. Maarten



• DUTCH QUARTER HELPDESK

(by Dutch Quarter Clinic)

Nerissa De La Rosa

Nerissa De La Rosa,
LL.M. Attorney at Law at De
La Rosa Firm



Appointment Duration:

20 Minutes

"Reserve by
November 3rd."

Contact information for appointments:

Email: cdfha@sintmaartengov.org

Phone: +1 721 559-0819

Limited slots available, so book now!

SAFFIR-SIMPSON HURRICANE WIND SCALE

HURRICANE SEASON JUNE 1 - NOVEMBER 30

CATEGORY 1	74 - 95 MPH	SOME DAMAGE
CATEGORY 2	96 - 110 MPH	EXTENSIVE DAMAGE
CATEGORY 3	111 - 129 MPH	DEVASTATING DAMAGE
CATEGORY 4	130 - 156 MPH	CATASTROPHIC DAMAGE
CATEGORY 5	157 + MPH	CATASTROPHIC DAMAGE



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