



A Publication by the Department of Communication

# Government Info Page

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## MINISTER OF JUSTICE GOVERNMENT OF SINT MAARTEN PUBLIC TENDER

The Minister of Justice on behalf of the Government of Sint Maarten hereby invites perspective bidders to the public bidding for the project:

**“Design and build, repair and renovation of the chapel, workshop, storage room and generator house at the prison and house of detention.”**

**Principle:** The Ministry of Justice on behalf of the Government of Sint Maarten, coordination by the Ministry of VROMI; Department of New projects, Development and planning.

**Finances by:** the Government of Sint Maarten

**Description of works:** the works to be executed in accordance with the terms of reference “Design and Build, repair and renovation of the chapel, workshop, storage room and generator house at the prison and house of detention”, dated September 22nd, 2021.

**Administrative specifications,** with regard to the tender shall be in accordance with the SAAB 1988. The project duration is 120 workable working days.

**When tendering** documents as stated in the terms of reference and the minutes of the information meeting must be submitted in order to qualify.

**The tender documents:** the terms of reference can be digitally obtained at the Ministry of Justice by sending and email to both [Demi.Bute@sintmaartengov.org](mailto:Demi.Bute@sintmaartengov.org) and [Hensley.Baromeo@sintmaartengov.org](mailto:Hensley.Baromeo@sintmaartengov.org) against the proof of payment in the amount of NAF 250,00 which can be obtained at the receivers office at the Government Administration Building upon payment. The document will be available as of the date of this advertisement. All documents are in English.

**An information meeting** will be held at the Government Administration Building Conference Room on **Monday, January 17th, 2022 at 10 a.m.** which will subsequently be followed by the **site visit** at the Point Blanche prison. Any additional questions thereafter must be submitted digitally no later than **Wednesday, January 19th, 2022 at 5 p.m.** by sending an email to both [Demi.Bute@sintmaartengov.org](mailto:Demi.Bute@sintmaartengov.org) and [Hensley.Baromeo@sintmaartengov.org](mailto:Hensley.Baromeo@sintmaartengov.org). The minutes of the information meeting, responses to all questions and memorandum of amendments will be available digitally no later than **Wednesday, January 26th, 2022.**

**Tender date:** bids must be submitted digitally via [Demi.Bute@sintmaartengov.org](mailto:Demi.Bute@sintmaartengov.org) and [Hensley.Baromeo@sintmaartengov.org](mailto:Hensley.Baromeo@sintmaartengov.org) and in triplicate in a closed envelope, addressed to the Ministry of Justice, at the Government Administration Building, Soualiga Rd #1, Pond Island Sint Maarten on **Monday, February 14th, 2022 at 10 a.m.** Envelopes will be opened and bids will be announced during the tender session. The envelope must be clearly marked:

**“Tender: Design and build, repair and renovation of the chapel, workshop, storage room and generator house at the prison and house of detention.”**

**Further information** about the project and the tender procedure can be obtained digitally by sending an email to both [Demi.Bute@sintmaartengov.org](mailto:Demi.Bute@sintmaartengov.org) and [Hensley.Baromeo@sintmaartengov.org](mailto:Hensley.Baromeo@sintmaartengov.org).

### Required protocol for site visit at the prison:

1. Provide us with the names of the person(s) that will be attending the site visit (maximum of two people per company)
2. All visitors will be checked by security, this is mandatory, and are required to wear a mask
3. A valid ID, passport or driver's license is required to enter the Detention Center
4. All visitors are kindly advised to leave their belongings behind – including cell phones – before entering
5. Proper attire is required
6. No pictures can be taken during the site visit
7. Parking is available next to the GEBE water tank, outside the main entrance

## ST. MAARTEN

### Ministry of Public Health, Social Development and Labor

The Department of Social Development of the Ministry of Public Health, Social Development and Labor is looking for an enthusiastic, dynamic, experienced and qualified professional to fill the following function:

### Policy Officer

Responsibilities will consist of, but not limited to policy development in the broad and complex area of social development. Will have to be able to inventorize and analyze social and political developments in relevant policy areas and assess their importance for the policy development. Will have to implement and evaluate relevant policies. Advise on administrative and legal matters and issues, study, analyze the legal and political aspects of problems, and prepare needed proposals in the field of administrative law and/or civil law. Will manage projects, develop plans, and prepare management and decision-making documents.

#### Requirements:

- In-depth knowledge of the broad and complex areas of government and related policy areas
- Specialist knowledge of social development and broad knowledge of public service and of relevant related policy areas.
- Knowledge of current laws, in administrative -, constitutional - and civil law.
- Insight into the functioning of public administration, the government organization and the associated decision-making circuits and sensitivities.
- Skills in coordinating and drafting of policy, advices, memorandums, procedural documents, amendments to laws, requests, plans, etc.
- Skills in estimating the administrative relationships and the administrative/political and technical feasibility of advice or proposals.
- A university degree in social development or similar knowledge through a combination of education and experience.
- Ability to write and communicate fluently in the Dutch and English language.
- Ability to work independently as well as in a team.
- Can set priorities, has strong integrity and is result-oriented.

Salary ranges between NAF. 4.365,00 and NAF. 8.662,00 depending on your relevant work experience and education.

If you are a qualified candidate and interested in the position above, please send your application letter and resume to [careers@sintmaartengov.org](mailto:careers@sintmaartengov.org) with a cc to [Annan.Benjamin@sintmaartengov.org](mailto:Annan.Benjamin@sintmaartengov.org) and [Joy.Arnell@sintmaartengov.org](mailto:Joy.Arnell@sintmaartengov.org) no later than January 31, 2022. Do not forget to mention your name, the job title and the Ministry in the subject field of your email.



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and easily complete a request form for the service that you need.  
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